

ANNEXURE-I

Name of work : Preventive and breakdown maintenance of Otis make lift installed at Kasturba hospital, BHEL Bhopal.

Scope of work:

1. Preventive maintenance of lifts installed at Kasturba Hospital building, shall be done on monthly basis according to the scope of preventive/routine maintenance check list as per schedule 'B'. Record of the same shall be maintained in the logbook/register.
2. The contractor will keep the equipment properly adjusted and maintained in safe operating conditions
3. The contractor shall examine periodically all safety devices and made them in customary manner.
4. The contractor will have to keep electric motor, main brake, guide rail, brake shoes, counter weight, topes, safety devices, governor, gate assembly, push buttons, wiring etc. in proper adjustment and safe working conditions.
5. Breakdown maintenance of above mentioned lifts shall be attended on call basis and record shall be put in the logbook/register available there.
6. Materials such as oil, grease, carbon contacts, relay coil, DC motor's brush, lock contact, collapsible door gibs & Collapsible door roller shall be in the scope of party. Record of material used shall be entered in the logbook.
7. All the other remaining material shall be in the scope of BHEL.

Signature of Issuing Officer
Date

Signature of Contractor
Date

Special Terms & Conditions (STC)

1. All work shall be carried out as per code of practice and Indian standard.
2. Contractor should ensure the compliance of all safety norms / regulation. All the safety equipment such as Hand Gloves, helmet & safety belt etc. has to be provided by contractor.
3. Contractor shall depute only experienced staff to undertake the above work
4. All the work shall be performed with utmost care with safety of the M/cs. and personnel.
5. To carry out the work, required tools and tackles, personnel protective equipment etc. shall be arranged by the contractor.
6. The contractor shall get approval from Engineer-in-charge before work execution. The decision of Engineer-in-charge regarding satisfactory work shall be final and binding on contractor.
7. The contractor shall take full care in handling the fittings and its accessories. BHEL reserve the right to recover the cost of any damage done by contractor to BHEL's property during execution of work as it may deem fit without explanation to contractor.
8. BHEL reserve the right to revoke the contract at any time at any stage if it is found that the work is not getting completed on time or there is deliberate negligence from contractor's part or our equipment are pilferage by contractor or required manpower is not deputed on time or any other reason whatsoever.
9. Repeated failure to comply with condition as above may lead to termination of contract at the cost and risk of contractor.
10. Proper safety arrangements shall be observed while carrying out the work. Contractor shall supply all the required safety equipment's needed for the safety of personnel executing the work. It must be clearly understood by contractor and duly confirmed that he shall bear full and final risk while carrying out the work. No claim shall be made by the contractor for damage to his tools or tackles and any injury, whatsoever, which may occur to any of his personnel during the execution of this work. In case of any accident BHEL shall not be responsible and no claim compensation can be asked against that.
11. Any activity which is not mentioned in scope of work shall also be carried out by the contractor, whenever required, to complete the work in all aspect.
12. In addition to above terms and conditions mentioned in Annexure-I, II, III, IV, V, VI, VII, VIII and other terms and conditions issued from time to time shall also be applicable.
13. Certificate for safety of lift shall be provided by party.

14. Payment terms: -

1. The Payment shall be made on quarterly basis through running and/or final bill after successful completion of work.
2. Payment shall be made as per actual work carried out as per Schedule-A after submission of invoice to BHEL, duly certified by the engineer in charge. Taxes (if any) shall be paid only when relevant bill/invoice bearing tax registration no. along with the receipt/challan copy of deposition of tax is submitted.
3. Payment to the MSME will be done within 45 days, in others case payment will be done in 60 Days.
4. Payment will be made through NEFT/RTGS Only. The Bank Account No along with details of bank, IFSC Code, MICR Number etc. shall be mentioned by the firm along with the bill for making the payment through NEFT/RTGS.
5. Any disallowance of tax credit will be recovered with interest from contractor's bill if disallowance is attributed to them.
6. Price will be firm throughout the contract

7. Contractor shall ensure the payment of latest revised statutory minimum wages and additional wages as per BHEL HR CLC for Contract workers, throughout the contract period. No compensation/payment will be made by BHEL against any wage revision during contract period.

15. Penalty:

Penalty shall be applicable to party as per following conditions:

Sl. No.	Description	Penalty Amount(Rs.)
1	If the breakdown complaints of lifts is not attended with 24 hrs. from the time of complaints	1000/- per lift per day (After 24 Hrs of complaint)
2	After attending the complaint, lift is still under breakdown on account of the party	Rs. 200/- per lift per day after 48 Hrs. of complaint.

Note : - Maximum cumulative penalty will be limited to 10 % of contract value. However in case of repetitive delays in resolution of breakdown the contract may be terminated by BHEL.

Signature of Issuing Officer
Date

Signature of Contractor
Date